

## School Improvement Plan Format (2021-2022)

### Vision

Using the data from Day 2, draft a vision for your school

What are the goals that comprise this vision? (keep SMART goals in mind)

Goal 1:
Goal 2:
Goal 3:
Goal 4:
Goal 5:

How does the above vision include parents and other community members?

What are the specific actions that need to be taken to meet the above goals?

How do the goals include students from marginalized communities (girl students/ linguistic minorities etc)?

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How are the goals and vision in alignment with the national and state policy on education?

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**Data sheet (use data shared on Day 2 to fill out this sheet and analyze the data to come up with vision and goals.**

*Note for trainers: for categories that do not have sample data, please provide some reference data based on local schools.)*

Name of school: \_\_\_\_\_ District: \_\_\_\_\_

School type: High/ Middle/ Elementary

1. No. of teachers: \_\_\_\_\_ Female teacher \_\_\_\_\_ Male teacher: \_\_\_\_\_

(including head teacher/ school principal)

2. No. of temporary teachers: \_\_\_\_\_ Female teacher \_\_\_\_\_ Male teacher: \_\_\_\_\_

3. No of other teachers: \_\_\_\_\_ Female teacher \_\_\_\_\_ Male teacher: \_\_\_\_\_

Subjects taught: \_\_\_\_\_ Female teacher \_\_\_\_\_ Male teacher: \_\_\_\_\_

<b>2. Enrollment Status</b>			
Class	Boys	Girls	Total
Pre-primary			
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			

### **3. Status of building**

3.1 How many rooms are available at present?  
\_\_\_\_\_

3.2 How many rooms are being used?  
\_\_\_\_\_

3.3 How many rooms need to be repaired?  
\_\_\_\_\_

3.4 Is there kitchen available?  
\_\_\_\_\_

3.5 Is there constant supply of electricity?  
\_\_\_\_\_

3.6 Is there safe drinking water available?  
\_\_\_\_\_

3.7 Are there enough lights and fans?  
\_\_\_\_\_

3.8 Are there working toilets for students and teachers? \_\_\_\_\_

3.9 How many toilets are available for students? \_\_\_\_\_

3.10 How many toilets are available for teachers? \_\_\_\_\_

3.11 How many toilets are available for boys?  
\_\_\_\_\_

3.12 How many toilets are available for girls?  
\_\_\_\_\_

3.13 Other remarks about school building:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. How many extra teachers are required?

\_\_\_\_\_

5. Is there a functional library? \_\_\_\_\_

6. How many students are first generation school learners? \_\_\_\_\_

6.1 Number of drop out students:

Boys: \_\_\_\_\_ Girls: \_\_\_\_\_

Reasons for dropouts:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5.1 How many books are present in the library?

\_\_\_\_\_

5.2 Is there a need to get new books? Which kind? Other notes?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Is there a playground? \_\_\_\_\_

7.1 What is the status of the playground?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Number of professional development activities conducted in the past year for teachers:

Type of training: \_\_\_\_\_ Number: \_\_\_\_\_

Type of training: \_\_\_\_\_ Number: \_\_\_\_\_

Type of training: \_\_\_\_\_ Number: \_\_\_\_\_

Type of training: \_\_\_\_\_ Number: \_\_\_\_\_

9. Is there first-aid available in school? \_\_\_\_\_

10. Other remarks about school:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Qualitative information

1. Summary of the Data Analysis (School profile, baseline, SIP format etc)
  - a. Strengths of the school
  - b. Areas of improvement in the school
2. Learning environment in the school
  - a) Write the learning level of the students with a specific problem faced by the students in learning the various subjects of the school. Is the school looking at the overall development of the child? What are the activities being done for Children with special needs, girl students? Teaching learning process? Any bullying going on in the school? Write the action points to improve them.
  - a) Teacher Development: Write those areas in which teachers are requiring training to improve the learning environment in the school.

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3. SIP Review Mechanism
  - a. Role of District level professional development person and Province level professional development person in supporting SIP
  - b. Role of the Head of the School in monitoring and review of SIP
  - c. Frequency of the meeting of the SMCs
  - d. How the minutes and reports of the meeting will be available for the public domain.
4. What are the supports that are required by the School from:
  - a. School Head and teachers
  - b. Community
  - c. District Professional Development Manager and Province Professional Development Manager
  - d. District Education Department