



Ministry of Education

Deputy of General Education

General Directorate of Academic Supervision

Classroom/Lesson Observation Form

Form 1

School Name		School Code		Date:	/	/	202
Province		District		Village			

Teacher Name: _____ Education Level : _____ Education Field : _____ Class : _____

Subject: _____ Topic : _____ Number of Students () Time of Teaching () Time : _____

No	Monitoring Contents	Grades				Comments
		1	2	3	4	
1	The teacher started with preliminaries? (e.g. Greeting, class arrangement, cleanliness and checking home work)					
2	Does the teacher have a lesson plan and apply his/her lesson plan based on the pre-determined time specified for each activity?					
3	Are the students under control of the teacher From beginning up to end of the class?					
4	Was the teacher friendly with the students and did he/she work with them individually and in groups based on needs?					
5	Does the physical figure of the teacher look as sound and proper?					
6	Does the teacher have a lesson plan and works based on that plan?					
7	Does the teacher use study materials, supportive material, and learning resources? Are these materials related to the lesson? Are these materials used appropriately?					
8	Did the teacher generate motivation before starting the new lesson in order to make the students aware of the lesson?					
9	Does the teacher write the name of the topic on the board? Do this topic name relative to the previous lesson?					
10	Does the teacher explain the objectives of the lesson at the beginning and supported during the class period?					
11	Does the teacher explain some things extra?					
12	Does the teacher use various active methods to achieve the objectives of the lesson?					
13	Does teacher maintain linkage between previous lessons and new lesson? / logical linkage					
14	Does the teacher have subject knowledge? Was he able and dominant to present such knowledge?					
15	Does the teacher instruct and stimulate students accurately? Instructing and knowledge					
16	Does the teacher participate students in the lesson and devote importance to their responses?					
17	Does the teacher instruct and stimulate students accurately? Does he suitably respond					
18	Is the lesson relevant to students' routine life?					
19	Does teacher support writing, reading and speaking skills of the students?					
20	Did the teacher use different and appropriate teaching methods as necessary?					
21	Did the teacher use environmental teaching aids and was qualified in using the teaching					
22	Does the teacher fill up the education support book)?					
23	Does teacher summarize the new lesson at the end? Does the teacher evaluate the students?					
24	Does the teacher assign homework to the students? Does he score student homework					
25	Did the teacher and students approach the objectives of the lesson at the end?					

Grading Concept: Grad 1 : Week Grad 2 : Average Grad 3 : Good Grad 4 : Excellent

Supervise/Monitor Lesson Progress based on Annual Teaching Plan

Strong points (grades 3 and 4)	Modifiable points (grades 1 and 2)	Number of pages in book	Lesson status based on curriculum (daily, weekly, monthly, annual and thematic)		Number of Students				Factors of non-compliance of the curriculum according to the plan					
			Number of pages planned at the time of visit	Number of pages taught	Daily absent	permanent absent	Present students	Number of Registered	Short time of teaching period	Large volume of textbook	Lack of subject teacher	Existence of non-professional teachers	Other factors	

Major teacher needs in relation to teaching:

Based on above description this table is correctly and genuinely filled-in, It is correct.

Supervisor Name :

Duty :

Signature

Principle signature & stamp