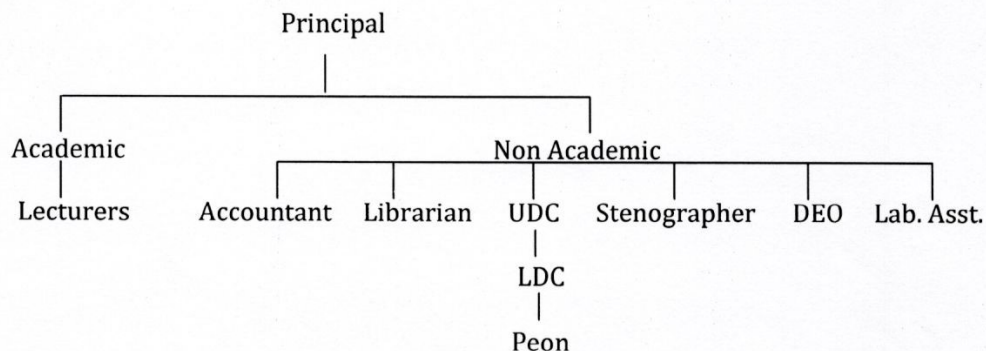


| | | | |
|--|----------------|----------------|---|
| TISS Evaluation of the CSSTE, August – September, 2017 | | Tool 5 | Institution fact sheet for IASE, STE, DIET and BITE |
| Instructions : Please fill up the basic information about the institution with the help of interview of the institution head. General (Data may available with CTE/DIET/BITE – In Annual work plan Document – 5 years trend) | | | |
| Name of Institution | DIET, Serchhip | District/Place | Serchhip |
| Research Name | | Date of visit | 5 th September, 2017 |
| Respondent Name | Zonunthara | Designation | U.D.C. |

1. *When wa the institution established? Was it upgraded from some earlier institution? What was its earlier form?*

The institution was established on 2005 as Distric Resource Centre/Telescoped DIET. As per Notification vide order No.A.11050/2/2010-EDN : Dated 15.4.2013, the institution was upgraded to full-fledged DIET.

2. *Organizational Structures (organogram) today.*



3. *Academic posts vacancy (note vacancies and transfers over the last five years)*

Presently, there are 5 posts vacant.

4. *Non Academic posts (note vacancies and transfers over the last five years)*

| | | |
|-------------------|---|---|
| Superintendent | - | 1 |
| Statistician | - | 1 |
| Head Assistant | - | 1 |
| Computer Operator | - | 1 |
| W/E Teacher | - | 1 |
| LDC | - | 1 |

5. *What are the key duties which the institution is expected to perform and which are performed within the current constraints of resources? (note expected duties and actually performed duties)*

- 1) Organised various programmes and activities as the Annual work plan prepared by the institution.
- 2) Organised In-Service teacher training such as subject wise, computer, orientation course, new textbooks training.
- 3) Organised the Pre-Service Teacher Education for Elementary teachers.

6. *Has there been any recent major revision of the duties and functions of the institute? After RTE? After CSSTE 12th plan?*

Yes, through In-service teacher training and research.

7. *When did these take place? And why? (who has occasioned them? For what reasons? Etc)*

Throughout the year, as and when required.

8. *Was there any revisioning exercise based on which these changes were made?*

Yes, through training and refresher course.

9. *Have there been any major restructuring of the institution? Why? How does the present structure compare with the earlier structure? Better/more problems?*

Yes. In the year 2013, the institution was upgraded to full-fledged DIET and Pre-Service Teacher Education (PSTE) course was conducted in the academic year 2016-2017 with a recognition of NCTE vide letter No.ER-206.5.83/NCTE/(ERCAPP2292)/D.El.Ed/44248 : Dt 2.3.2016.

6. *Collection of related Documents – Syllabus of on going courses(Pre-Service) and Annual work plan/budget(if any).*

Attached

7. Which of the following activities of the DIET are currently taking place (as envisioned in the 2012 guidelines):

| Role | Yes/No | | |
|---|--------|--|---|
| 1. Has the DIET been conducting ISTE programs? | Yes. | No. of Master resource persons prepared, no. of courses designed, school follow up and documentation | No book. not training |
| 2. Has the DIET planned for direct school intervention and improvement? | Yes | How Many interventions planned and What kind of interventions? | School Internship for IV sem D.El.Ed. Students |
| 3. Has the DIET developed as a resource centre? | Yes. | What kind of resources? How many? Who uses the resource centre | Computer centre in collaboration with NIELIT for students |
| 4. Has the DIET organized forums? | No. | How many conducted? How many participants were there? On what were the forums conducted? | NA |
| 5. Has the DIET organized co-curricular activities? | Yes | How many? On what? And for whom were these conducted? | Quiz, Sports, story writing for students |
| 6. Has the DIET followed the staffing guidelines? | Yes | It is followed as far as possible but there is still some vacant post to be filled. | |
| 7. Does the DIET have a PAC? | Yes | If yes, is the composition as per suggested norms? How many times have they met? Are there any minutes of meetings? Collect if any? | SDO, DED, BPL SSA, RMSA, SCERT official, GDO, DC etc. The minute is attached. |
| 8. Are the infrastructure facilities at the DIET as per the guidelines? (use guidelines to expand and check against each) | Yes | <ul style="list-style-type: none"> - Classrooms - Seminar rooms - Special rooms - Staff rooms - Library - Hostels - Canteen / Dining Hall | Hostel is not available |
| 9. Has the DIET established systemic linkages with other institutions? | Yes | Details of linkages/interactions with SSA, RMSA, CTE, SCERT, NGOs, Higher education institutions, others. What is the nature of / operational form of these linkages and meetings? | Closely link with SSA. Conduct training for SSA Teachers. |

| | | | |
|---|-----|--|---|
| 10. Does the DIET conduct any programs/ activities for faculty development and capacity building? | Yes | How many in the last five years, topics, number of participants? | In-house Seminar and all faculty (DIET) Seminar and workshop. |
| 11. Is the DIET involved in research activities? | Yes | -Areas of research covered -No. Of publications | Pedagogy Innovations and community related. No. of Publications - 1 |
| 12. Has the DIET prepared the perspective plan? | Yes | How is it prepared? | Prepared at the SCERT level following the uniform format. |
| 13. Has the DIET prepared its annual plans? | Yes | How are these prepared? | The AWP is prepared at the institution for every academic session. |
| 14. Has the DIET introduced any innovation in the role it plays ? | Yes | Details of innovative programs? Who has funded them? | Students were given opportunity to complete their CCC course of NIELIT which is compulsory to work as a teacher in the state. |

8. CTEs

8.1. Role as envisaged under 2012 CSSTE Guidelines

| Role | Yes/No | If yes, details | Remarks |
|---|--------|---|---------|
| 1. Has the CTE played a role in development of excellence in secondary teacher education? | | -Needs analysis surveys for trainings conducted -Creation of context specific handbooks -maintenance of detailed database on secondary schools and secondary school teachers -other activities | |
| 2. Have new CTEs been set up wherever a need was identified? | | | |
| 3. Has the CTE developed collaboration with IASEs? | | -Capacity development of CTEs - Capacity development for handling research | |
| 4. Has the CTE developed collaborations with SCERT? | | -Facilitating collaborations with other | |

| | | | |
|---|--|---|-------------------------------------|
| | | state agencies - Support provided to the CTE's PAC | |
| 5. Has the CTE used ICT effectively? | | -Adherence to NCFTE 2009 norms -Retention of institutional memory -Institutional Development -Development of institutional links -Development of locally relevant teacher education modules -Development of COPs | |
| 6. Has the PSTE programme been implemented? | | How many students have completed the PSTE? | |
| 7. Has the mandated process of tracking and monitoring been followed? | | | |
| 8. Does professional development of TEs form a part of the CTEs activities? | | In what way? | |
| 9. Has the ISTE program been implemented? | | How many participants in 5 years? | |
| 10. Has the CTE provided extension and resource support to secondary schools? | | How many schools? What kind of support has been provided? | |
| 11. Has the CTE provided resource support to DIETs? | | How many? When? What support was provided? | |
| 12. Has the CTE established linkages with other education institutions? | | | |
| 13. Has the CTE undertaken research? | | Number of research studies? What were the topics? How were these disseminated or used? | |
| 14. Has material development taken place? | | What kind of material? How many resources were used? Where is this material available? | |
| 15. Is the organisational structure and personnel as per the given norms? | | | If these are not followed, why not? |
| 16. Are the 1989 infrastructure guidelines followed? | | | If these are not followed, why not? |
| 17. Is the annual work plan prepared? | | | If this is not prepared, why not? |

| | | | |
|---|--|--|-----------------------------------|
| 18. Are there annual reports prepared? | | | If this is not prepared, why not? |
| 19. Does the CTE have a perspective plan prepared? | | | If this is not prepared, why not? |
| 20. What innovations have been introduced by the CTE in its role? | | | |

9 Academic and non-academic posts vacant as of August/Sept 2017:

| | sanctioned | Post filled | Permanent / Contractual | Innovations/ Measures to deal with vacancies | Any Litigation for not filling up vacancies |
|--------------|------------|-------------|-------------------------|--|---|
| Academic | 19 | 14 | CSS | Submit report to state and prepare ANP | NA |
| Non-academic | 21 | 15 | CSS | " | NA |
| Total | 40 | 29 | CSS | " | |

10. Faculty Information

| | | |
|---|--|--|
| 1 | Is there an appointed head or acting head? | Appointed |
| 2 | What is the total faculty senior | 1 (Principal) |
| 3 | What is the total faculty-junior | 13 |
| 4 | How many faculty fulfil the NCTE qualifications? | 14 |
| 5 | Which subject specialisations do faculty have? Science, maths, language (of the state/region), English, social sciences, work experience art, physical education, education foundations including psychology and history. | Science - 1 Math - 2 Language - 2 English - 1 SS - 2 EF - 5 |

11. How many in service programmes were conducted under the CSSTE scheme?

| | For teachers | For MRPs/KRPs | For teacher educators/TEIs | School heads |
|-----------|--------------|---------------|----------------------------|--------------|
| 2011-2012 | 21 | | | |
| 2012-2013 | 15 | | | 2 |
| 2013-2014 | 10 | | | |
| 2014-2015 | 13 | | 1 community | 1 |
| 2015-2016 | 11 | | | 2 |
| 2016-2017 | 21 | | | |

12. How many inservice programmes were conducted under other schemes? (SSA/RMSA/other state funds)

| | For teachers | For MRPs/KRPs | For teacher educators/TEIs | School heads |
|-----------|--------------|---------------|----------------------------|--------------|
| 2011-2012 | NIL | | | |
| 2012-2013 | -/- | | | |
| 2013-2014 | -/- | | | |
| 2014-2015 | -/- | | | |
| 2015-2016 | | | | |
| 2016-2017 | | | | |

11. Student Profile

| Course Name | No. of Students | No. of Girls | No. of SC Students | No. of ST students | No. of students from under Rs. 1 lakh annual family income | Any other details |
|----------------|-----------------|--------------|--------------------|--------------------|--|-------------------|
| 1 Sem D.El.Ed. | 30 | 21 | | AM | 4 | |
| 3 Sem D.El.Ed. | 49 | 28 | | AM | 8 | |
| | | | | | | |

11. Funds received and utilized by DIET, Serchhip Under the CSSTE scheme

| S. No. | Year | Fund proposed (in Lakhs) | Fund Sanctioned (in Lakhs) | Fund Received (in Lakhs) | Date on which funds received | Fund Utilised (in Lakhs) | If there was any additional (apart from what was received from the Centre as per guidelines) source of funding please mention |
|--------|--------------|-------------------------------|------------------------------------|-------------------------------|------------------------------------|--------------------------------|--|
| 1 | 2011-12 | | 22.70 | 22.70 | 3.6.11 | | |
| | | | 30.53 | 30.53 | 5.8.11 | | |
| | | | 0.67 | 0.67 | 10.8.11 | | |
| | | | 3.39 | 3.39 | 23.9.11 | | |
| | | | 32.75 | 32.75 | 28.11.11 | | |
| | | | 12.74 | 12.74 | 27.1.12 | | |
| | | | 3.00 | 3.00 | 29.11.11 | | |
| | | | 10.60 | 10.60 | 16.2.12 | | |
| | | | 1.19 | 1.19 | 6.3.12 | | |
| | | | 117.57 | 117.57 | | 117.57 | |
| | Total | 397.13 | | | | | |
| 2 | 2012-13 | | 9.42 | 9.42 | 19.6.12 | | |
| | | | 17.49 | 17.49 | 22.8.12 | | |
| | | | 21.08 | 21.08 | 29.10.12 | | |
| | | | 8.73 | 8.73 | 12.12.12 | | |
| | | | 19.99 | 19.99 | 31.1.13 | | |
| | | | 1.05 | 1.05 | 6.3.13 | | |
| | | | 3.74 | 3.74 | 31.1.13 | | |
| | | | 81.50 | 81.50 | | 81.50 | |
| | Total | 419.90 | | | | | |
| 3 | 2013-14 | | 12.21 | 12.21 | 5.5.13 | | |
| | | | 63.18 | 63.18 | 21.8.13 | | |
| | | | 16.49 | 16.49 | 3.10.13 | | |
| | | | 10.00 | 10.00 | 28.10.13 | | |
| | | | 23.99 | 23.99 | 23.1.14 | | |
| | | | 15.00 | 15.00 | 5.5.13 | | |
| | | | 7.50 | 7.50 | 23.1.14 | | |
| | | | 7.50 | 7.50 | 25.2.14 | | |
| | | | 23.00 | 23.00 | 2.7.13 | | |
| | | | 53.00 | 53.00 | 21.2.14 | | |
| | | | 0.35 | 0.35 | 5.5.13 | | |
| | | | 1.00 | 1.00 | 21.2.14 | | |
| | | | 0.61 | 0.61 | 12.7.13 | | |
| | | | 0.05 | 0.05 | 21.8.13 | | |
| | | | 0.22 | 0.22 | 21.8.13 | | |
| | | | 0.47 | 0.47 | 5.9.13 | | |
| | | | 0.61 | 0.61 | 28.11.13 | | |
| | | | 0.63 | 0.63 | 23.1.14 | | |
| | | | 0.11 | 0.11 | 11.3.14 | | |
| | | | 235.92 | 235.92 | | 235.92 | |
| | Total | 758.55 | | | | | |

| | | | | | | | |
|---|---------|--------|--------|--------|----------|--------|--|
| | | | | | | | |
| 4 | 2014-15 | 484.75 | 39.44 | 39.44 | 25.8.14 | 99.14 | |
| | | | 21.30 | 21.30 | 23.12.14 | | |
| | | | 32.09 | 32.09 | 10.3.15 | | |
| | | | 6.31 | 6.31 | 28.1.15 | | |
| | Total | | 99.14 | 99.14 | | | |
| 5 | 2015-16 | 619.14 | 3.18 | 3.18 | 24.4.15 | 249.86 | |
| | | | 42.85 | 42.85 | 23.6.15 | | |
| | | | 25.33 | 25.33 | 16.7.15 | | |
| | | | 52.02 | 52.02 | 28.7.15 | | |
| | | | 38.94 | 38.94 | 19.10.15 | | |
| | | | 13.10 | 13.10 | 25.1.16 | | |
| | | | 13.10 | 13.10 | 25.1.16 | | |
| | | | 4.00 | 4.00 | 2.9.15 | | |
| | | | 1.00 | 1.00 | 19.10.15 | | |
| | | | 0.80 | 0.80 | 22.2.16 | | |
| | | | 45.50 | 45.50 | 6.1.16 | | |
| | | | 7.75 | 7.75 | 6.1.16 | | |
| | | | 0.21 | 0.21 | 10.3.16 | | |
| | | | 1.11 | 1.11 | 2.9.15 | | |
| | | | 0.08 | 0.08 | 19.10.15 | | |
| | | | 0.27 | 0.27 | 8.2.16 | | |
| | | | 0.57 | 0.57 | 25.1.16 | | |
| | | | 0.06 | 0.06 | 9.3.16 | | |
| | Total | | 249.86 | 249.86 | | | |
| 6 | 2016-17 | 649.14 | 55.00 | 55.00 | 6.4.16 | 200.99 | |
| | | | 39.92 | 39.92 | 21.7.16 | | |
| | | | 0.35 | 0.35 | 20.8.16 | | |
| | | | 42.57 | 42.57 | 17.10.16 | | |
| | | | 31.69 | 31.69 | 23.1.17 | | |
| | | | 14.60 | 14.60 | 17.2.17 | | |
| | | | 13.50 | 13.50 | 16.2.17 | | |
| | | | 0.18 | 0.18 | 17.10.16 | | |
| | | | 3.18 | 3.18 | 10.3.17 | | |
| | Total | | 200.99 | 200.99 | | | |

11. Funds received and utilized by DIET/CTE/BITE Under the CSSTE scheme

| S.No. | Year | Fund proposed (in Lakhs) | Fund sanctioned (in Lakhs) | Fund received (in Lakhs) | Date on which funds received | Fund utilized (in Lakhs) | If there was any additional (apart from what was received from the Centre as per guidelines) source of funding please mention |
|-------|---------|--------------------------|----------------------------|--------------------------|------------------------------|--------------------------|---|
| 1 | 2011-12 | | | | | | |
| 2 | 2012-13 | | | | | | |
| 3 | 2013-14 | | | | | | |
| 4 | 2014-15 | | | | | | |
| 5 | 2015-16 | | | | | | |
| 6 | 2016-17 | | | | | | |

Seperate sheet
Attached

12. What were the other sources from which funds were received? (please include also funds raised by the institution locally.

| S.No. | Year | Source/scheme | Amount (in lakhs) | purpose | Date on which funds received | Fund utilized (in Lakhs) | achievements |
|-------|---------|---------------|-------------------|---------|------------------------------|--------------------------|--------------|
| 1 | 2011-12 | | | | | | |
| 2 | 2012-13 | | | | | | |
| 3 | 2013-14 | | | | | | |
| 4 | 2014-15 | | | | | | |
| 5 | 2015-16 | | | | | | |
| 6 | 2016-17 | | | | | | |

nil

**DISTRICT INSITUTE OF EDUCATION & TRAINING (DIET)
SERCHHIP DISTRICT : SERCHHIP**

MINUTES OF THE 1st MEETING OF
PROGRAMME ADVISORY COMMITTEE (PAC)
Held on 9th May, 2017 at the Meeting room of DC, Serchhip

MEMBERS PRESENT:-

- | | | |
|------------------------------|---|-------------------|
| 1. Pi Sangchhin Chinzah | - | DC, Serchhip |
| 2. Dr.A.Lalchhandami | - | SCERT |
| 3. Pu Lalrammawia | - | Principal |
| 4. Pi Lalmuanpuui | - | Lecturer |
| 5. Pu R Lalrinawma | - | Lecturer |
| 6. Pu J Lalmuanpuia | - | BRCC |
| 7. Pi Lalhminglangi | - | Headmistress, P/S |
| 8. Pu T Lalhmingliana | - | Headmaster, P/S |
| 9. Pi Vanlalhruali | - | CDPO |
| 10. Pu PC Vanlalluna | - | Dy. DPC, RMSA |
| 11. Pu R Lalawmpuia | - | Dy. DPC, SSA |
| 12. Tv. Andrew J Lalherliana | - | Student represent |

At the outset, the chairperson, Mrs. Sangchhin Chinzah, Deputy Commissioner of Serchhip district welcomed the members of the Committee which was followed by self introduction among the members presented in the meeting.

With the request of the Chairperson, Mr Lalrammawia, Principal, DIET Serchhip presented, by using power-point, the various activities and programmes undertaken as per the Annual Work Plan of the previous year (2016-2017). With the achievements made by the institution to carry out the approved Annual Work Plan, members were made delightful and appreciated it.

The Principal also presented the ongoing Annual Work Plan of 2017-2018. He explained and expanded the calendar of activities of the Institution with a PowerPoint presentation. The members discussed and gave remark of impression with the AWP and the Calendar of Activities and Programmes prepared by the Institution.

The Annual Work Plan and the Calendar of Activities 2017-2018 was then approved by the Committee and the meeting was ended with vote of thanks from the Chair.

Sd/-

Principal,

DIET, Serchhip.

Memo No.B.43013/1/2006 – DIET (SCP)

: Dated Serchhip, the 16th May, 2017.

Copy to:- 1. The Director, SCERT for kind information.

2. All persons concerned.

(LALRAMMAWIA)

Principal,
DIET, Serchhip.

[Signature]
16/05/2017.