

TISS Evaluation of the CSSTE, August-September 2017		Tool 5	Institution fact sheet for IASE, CTE, DIET and BITE
Instructions Please fill up the basic information about the institution, with the help of interview of the institution head. General (Data may available with CTE / DIET / BITE – In Annual work plan Document – 5 year trend)			
State	Delhi	District/Place	North
Name of institution	DIET, Keshav Puram		
Researcher name	Namrata	Date of visit	25/08 & 31/08
Respondent name		Designation	Principal.

1. When was the institution established? Was it upgraded from some earlier institution? What was its earlier form?

The institution was established in 1989. No its not upgraded.

2. Organizational Structures (organogram) today.

Working Under SCERT having seven unit/departments

3. Academic posts vacancy (note vacancies and transfers over the last five years)

25 Academic posts. Transfers are pertaining to SCERT.

4. Non academic posts (note vacancies and transfers over the last five years)

18 non-academic posts

5. What are the key duties which the institution is expected to perform and which are performed within the current constraints of resources? (note expected duties and actually performed duties)

Expected duties are Research, Material Development, Innovations, Pre-Service Teacher Training and In-Service Teacher Trainings & these are actually performed by the institution.

6. Has there been any recent major revision of the duties and functions of the institute? After RtE? After CSSTE 12th plan?

After RTE, DIETs become academic authority. Quite aggressive towards spreading education in diff. educational sections. Also involved with community participation process effectively.

7. When did these take place? And why? (who has occasioned them? For what reasons? Etc)

At various occasions while there is need towards spreading various plans needed direct attention. Occasionally the vast participation of community at various programs such as celebration of national festivals & welfare schemes.

8. Was there any revisioning exercise based on which these changes were made?

Yes, there are lot of revisioning exercise especially while taking efforts towards various govt. schemes such as scholarship schemes.

9. Have there been any major restructuring of the institution? Why? How does the present structure compare with the earlier structure? Better/ more problems etc.

Restructuring is in process effectively.

6. Collection of related Documents - Syllabus of ongoing courses (Pre-service) and Annual work plan/budget (if any)

Recorded in PAC

7. Which of the following activities of the DIET are currently taking place (as envisioned in the 2012 guidelines):

Role	Yes/No		
1. Has the DIET been conducting ISTE programs?	Yes	No. of Master resource persons prepared, no. of courses designed, school follow up and documentation	Completed as per direction of SCERT
2. Has the DIET planned for direct school intervention and improvement?	Yes	How Many interventions planned and What kind of interventions?	Many as needed for the purpose of effective intervention
3. Has the DIET developed as a resource centre?	Yes	What kind of resources? How many? Who uses the resource centre	Effectively Under process.
4. Has the DIET organized forums?	Yes	How many conducted? How many participants were there? On what were the forums conducted?	The process has been taken place effectively & soon come into a complete shape.
5. Has the DIET organized co-curricular activities?	Yes	How many? On what? And for whom were these conducted?	On various occasions & celebrations & as per need.
6. Has the DIET followed the staffing guidelines?	Yes		As guided
7. Does the DIET have a PAC?	Yes	If yes, is the composition as per suggested norms? How many times have they met? Are there any minutes of meetings? Collect if any?	Yes, Twice in a year Yes, meetings are there. minutes in PAC.
8. Are the infrastructure facilities at the DIET as per the guidelines? (use guidelines to expand and check against each)	Yes	<ul style="list-style-type: none"> - Classrooms - Seminar rooms - Special rooms - Staff rooms - Library - Hostels - Canteen / Dining Hall 	Yes except Hostels.
9. Has the DIET established systemic linkages with other institutions?	Yes	Details of linkages/interactions with SSA, RMSA, CTE, SCERT, NGOs, Higher education institutions, others. What is the nature of / operational form of these linkages and meetings?	As guided time to time.

10. Does the DIET conduct any programs/ activities for faculty development and capacity building?	Yes	How many in the last five years, topics, number of participants?	Recorded
11. Is the DIET involved in research activities?	Yes	-Areas of research covered -No. Of publications	Given in PAC.
12. Has the DIET prepared the perspective plan?	Yes	How is it prepared?	As suggested & guided by concerned authority
13. Has the DIET prepared its annual plans?	Yes	How are these prepared?	As suggested & guided by concerned authority
14. Has the DIET introduced any innovation in the role it plays ?	Yes	Details of innovative programs? Who has funded them?	Mentioned in PAC SCERT funded.

8. CTEs

8.1. Role as envisaged under 2012 CSSTE Guidelines

Role	Yes/No	If yes, details	Remarks
1. Has the CTE played a role in development of excellence in secondary teacher education?	Yes	-Needs analysis surveys for trainings conducted -Creation of context specific handbooks -maintenance of detailed database on secondary schools and secondary school teachers -other activities	As guided
2. Have new CTEs been set up wherever a need was identified?	Yes		
3. Has the CTE developed collaboration with IASEs?	Yes	-Capacity development of CTEs - Capacity development for handling research	As per guidelines
4. Has the CTE developed collaborations with SCERT?	Yes	-Facilitating collaborations with other	As per guidelines

... used effectively?	Yes	<ul style="list-style-type: none"> -Adherence to NCFTE 2009 norms -Retention of institutional memory -Institutional Development -Development of institutional links -Development of locally relevant teacher education modules -Development of COPs 	As per guidelines
6. Has the PSTE programme been implemented?	Yes	How many students have completed the PSTE?	700
7. Has the mandated process of tracking and monitoring been followed?	Yes		
8. Does professional development of TEs form a part of the CTEs activities?	Yes	In what way?	As per guidelines
9. Has the ISTE program been implemented?	Yes	How many participants in 5 years?	Recorded in PAC
10. Has the CTE provided extension and resource support to secondary schools?	Yes	How many schools? What kind of support has been provided?	Recorded in PAC
11. Has the CTE provided resource support to DIETs?	Yes	How many? When? What support was provided?	As & when needed
12. Has the CTE established linkages with other education institutions?	Yes		
13. Has the CTE undertaken research?	Yes	Number of research studies? What were the topics? How were these disseminated or used?	No record in DIETs or PAC document.
14. Has material development taken place?	Yes	What kind of material? How many resources were used? Where is this material available?	All types of resources especially low cost.
15. Is the organisational structure and personnel as per the given norms?	Yes		If these are not followed, why not?
16. Are the 1989 infrastructure guidelines followed?	Yes		If these are not followed, why not?

18. Are there annual reports prepared?	Yes		If this is not prepared, why not?
19. Does the CTE have a perspective plan prepared?	Yes		If this is not prepared, why not?
20. What innovations have been introduced by the CTE in its role?			No record in DIET/ PAC document

9 Academic and non-academic posts vacant as of August/Sept 2017:

	sanctioned	Post filled	Permanent / Contractual	Innovations/ Measures to deal with vacancies	Any Litigation for not filling up vacancies
Academic	30	24	15 permanent / 7 Cont. / 2 Guest		
Non-academic	18	11	8 perma / 3 Cont.	Pertaining by SCERT	
Total	48	35	35		

10. Faculty Information

1	Is there an appointed head or acting head?	Acting Head
2	What is the total faculty senior	6
3	What is the total faculty-junior	4+9
4	How many faculty fulfil the NCTE qualificaitons>	Pertains to SCERT
5	Which subject specialisations do faculty have? Science, maths, language (of the state/region), English, social sciences, work experience art, physical education, education foundations including psychology and history.	All.

11. How many in service programmes were conducted under the CSSTE scheme?

NIL

2012-2013	(No record)			
2013-2014	11	—	—	—
2014-2015	14	—	—	—
2015-2016	15	01	—	—
2016-2017	08	01	—	10

11. Student Profile

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Course Name	No. of Students	No. of Girls	No. of SC Students	No. of ST students	No. of students from under Rs. 1 lakh annual family income	Any other details
2011-12	146	118	21	9		
2012-13	150	120	23	12		
2013-14	150	122	24	13		
2014-15	144	123	23	11		
2015-16	148	130	23	12		
2016-17	146	107	22	12		

Annex- I

Tool 5: Institution Fact sheet IASE/CTE/DIET/BITE

Funds received and utilized by DIET/CTE/BITE Under the CSSTE scheme

S.No.	Year	Fund proposed (in Lakhs)	Fund sanctioned (in Lakhs)	Fund received (in Lakhs)	Date on which funds received	Fund utilized (in Lakhs)	If there was any additional (apart from what was received from the Centre as per guidelines) source of funding please mention
1	2011-12						
2	2012-13			1,57,80,613		1,58,93,033	
3	2013-14			1,88,37,574		1,98,19,561	
4	2014-15			2,02,83,013		2,07,43,459	
5	2015-16			2,41,20,000		2,40,72,187	
6	2016-17			97,00,000		2,52,83,167	
				4,11,80,631		3,00,54,205	

12. What were the other sources from which funds were received? (please include also funds raised by the institution locally. NIL

S.No.	Year	Source/ scheme	Amount (in lakhs)	purpose	Date on which funds received	Fund utilized (in Lakhs)	achievements
1	2011-12						
2	2012-13						
3	2013-14						
4	2014-15						
5	2015-16						
6	2016-17						