

Head

TISS Evaluation of the CSSTE, August-September 2017		Tool 5	Institution fact sheet for IASE, CTE, DIET and BITE
Instructions Please fill up the basic information about the institution, with the help of interview of the institution head. General (Data may available with CTE / DIET / BITE - In Annual work plan Document - 5 year trend)			
State	Assam	District/Place	Groalpara.
Name of institution	CTE Groalpara		Groalpara.
Researcher name	Chinyi	Date of visit	31/08/2017
Respondent name	Sheik Hazarath Ali Ahmed	Designation	Principal (C/E).

1. When was the institution established? Was it upgraded from some earlier institution? What was its earlier form?

1974. It was Government B. T. College. But the name still remains the same. Before that was a Saint's School.

2. Organizational Structures (organogram) today.

Two governing body :- PAC (Programme advisory Committee - the Principal is chair).

Principal - 3 lectures (2 part time) → HDA
 1st (demonstrator) & 1 office staff

3. Academic posts vacancy (note vacancies and transfers over the last five years)

Principal Vacant - 1 (one is there, but attached to CTE Mangaldoi).
 Professor Vacant - 2 (No transfer only 1 attached).
 Lecturer - 10

4. Non academic posts (note vacancies and transfers over the last five years)

Library Assistant - 1
 Demonstration Assistant - attached to DIET Groalpara
 Librarian - attached to Hindu Training Institute, Guwahati.
 Computer technician - 1 (attached to SCERT)
 Laboratory helper - 1 (Cook - 2 Vacancy)

5. What are the key duties which the institution is expected to perform and which are performed within the current constraints of resources? (note expected duties and actually performed duties)

- 1) Training for deputized teachers and freshmen.
- 2) Short-term training courses (fund and resource constraints).
- 3) Visit schools during practice teaching and internship (but only 3 teachers).
- 4) Discussions with local headmaster in school.
- 5) Organized programmes on gender awareness.

watchman - 1 post.
 sweeper - 1 post.

6. Has there been any recent major revision of the duties and functions of the institute? After RtE? After CSSTE 12th plan?

Not directly as not related to elementary, Attitudes of teachers have changed. we try to change attitudes of our trainees.

7. When did these take place? And why? (who has occasioned them? For what reasons? Etc)

NA

8. Was there any revisioning exercise based on which these changes were made?

NA

9. Have there been any major restructuring of the institution? Why? How does the present structure compare with the earlier structure? Better/ more problems etc.

No restructuring

6. Collection of related Documents –Syllabus of ongoing courses (Pre-service) and Annual work plan/budget (if any)

Done

7. Which of the following activities of the DIET are currently taking place (as envisioned in the 2012 guidelines):

Role	Yes/No		
1. Has the DIET been conducting ISTE programs?		No. of Master resource persons prepared, no.of courses designed, school follow up and documentation	
2. Has the DIET planned for direct school intervention and improvement?		How Many interventions planned and What kind of interventions?	
3. Has the DIET developed as a resource centre?		What kind of resources? How many? Who uses the resource centre	
4. Has the DIET organized forums?		How many conducted? How many participants were there? On what were the forums conducted?	
5. Has the DIET organized co-curricular activities?		How many? On what? And for whom were these conducted?	
6. Has the DIET followed the staffing guidelines?			
7. Does the DIET have a PAC?		If yes, is the composition as per suggested norms? How many times have they met? Are there any minutes of meetings? Collect if any?	
8. Are the infrastructure facilities at the DIET as per the guidelines? (use guidelines to expand and check against each)		<ul style="list-style-type: none"> - Classrooms - Seminar rooms - Special rooms - Staff rooms - Library - Hostels - Canteen / Dining Hall 	
9. Has the DIET established systemic linkages with other institutions?		Details of linkages/interactions with SSA, RMSA, CTE, SCERT, NGOs, Higher education institutions, others. What is the nature of / operational form of these linkages and meetings?	
10. Does the DIET conduct any programs/ activities for faculty development and capacity building?		How many in the last five years, topics, number of participants?	

11. Is the DIET involved in research activities?		-Areas of research covered -No. Of publications	
12. Has the DIET prepared the perspective plan?		How is it prepared?	
13. Has the DIET prepared its annual plans?		How are these prepared?	
14. Has the DIET introduced any innovation in the role it plays ?		Details of innovative programs? Who has funded them?	

8. CTEs

8.1. Role as envisaged under 2012 CSSTE Guidelines

Role	Yes/No	If yes, details	Remarks
1. Has the CTE played a role in development of excellence in secondary teacher education?	Yes	-Needs analysis surveys for trainings conducted -Creation of context specific handbooks -maintenance of detailed database on secondary schools and secondary school teachers -other activities	All these are done. but we have limited human, monetary and material resources.
2. Have new CTEs been set up wherever a need was identified?	No		
3. Has the CTE developed collaboration with IASEs?	Yes	-Capacity development of CTEs - Capacity development for handling research	→ No. They are also neglecting us. but there are phone calls
4. Has the CTE developed collaborations with SCERT?	Yes	-Facilitating collaborations with other state agencies - Support provided to the CTE's PAC	But they do not perform their function
5. Has the CTE used ICT effectively?	NO	-Adherence to NCFTE 2009 norms -Retention of institutional memory -Institutional Development	because there are no computer or technicians

9. Academic and non-academic posts vacant as of August/Sept 2017:

	sanctioned	Post filled	Permanent / Contractual	Innovations/ Measures to deal with vacancies	Any Litigation for not filling up vacancies
Academic	17	4 (1/4 attached)	Permanent	bio/disclosure making ppt	govt/SCERT not filling
Non-academic	19	12 (3 attached)	Permanent	—	govt/SCERT not filling
Total					

10. Faculty Information

1	Is there an appointed head or acting head?	Acting head (1/c)
2	What is the total faculty senior	All together 3 lecturers
3	What is the total faculty-junior	
4	How many faculty fulfil the NCTE qualifications?	All of us do.
5	Which subject specialisations do faculty have? Science, maths, language (of the state/region), English, social sciences, work experience art, physical education, education foundations including psychology and history.	English, Education, Geography, Mathematics.

11. How many in service programmes were conducted under the CSSTE scheme?

	For teachers	For MRPs/KRPs	For teacher educators/TEIs	School heads
2011-2012				
2012-2013	500000/-			
2013-2014				
2014-2015				
2015-2016				
2016-2017				

		-Development of institutional links -Development of locally relevant teacher education modules -Development of COPs	
6. Has the PSTE programme been implemented?	NA	How many students have completed the PSTE?	
7. Has the mandated process of tracking and monitoring been followed?			
8. Does professional development of TEs form a part of the CTEs activities?	Yes	In what way?	we give leadership programs (via online and print)
9. Has the ISTE program been implemented?	Yes	How many participants in 5 years?	All student.
10. Has the CTE provided extension and resource support to secondary schools?	Yes	How many schools? What kind of support has been provided?	Local support (gender awareness classes - Govt. awareness)
11. Has the CTE provided resource support to DIETs?	No	How many? When? What support was provided?	
12. Has the CTE established linkages with other education institutions?			we try - but we feel neglected.
13. Has the CTE undertaken research?	No	Number of research studies? What were the topics? How were these disseminated or used?	No fund.
14. Has material development taken place?	Yes	What kind of material? How many resources were used? Where is this material available?	Charts, models, books, online books.
15. Is the organisational structure and personnel as per the given norms?	Yes	of but lack human resource	If these are not followed, why not?
16. Are the 1989 infrastructure guidelines followed?	Yes		If these are not followed, why not?
17. Is the annual work plan prepared?	Yes		If this is not prepared, why not?
18. Are there annual reports prepared?	Yes		If this is not prepared, why not?
19. Does the CTE have a perspective plan prepared?	Yes	with help of govt.	If this is not prepared, why not?
20. What innovations have been introduced by the CTE in its role?			

2. How many inservice programmes were conducted under other schemes? (SSA/RMSA/other state funds)

↑ No.

	For teachers	For MRPs/KRPs	For teacher educators/TEIs	School heads
2011-2012				
2012-2013				
2013-2014				
2014-2015				
2015-2016				
2016-2017				

11. Student Profile

Course Name	No. of Students	No. of Girls	No. of SC Students	No. of ST students	No. of students from under Rs. 1 lakh annual family income	Any other details
BEd.	1st year 100	25 (16-17, 12)	6	10 (STH-1 STPlan 9)	3	
	2nd year 100	(15-17) 23	10	7 (STP-7)	5	

11. Funds received and utilized by DIET/CTE/BITE Under the CSSTE scheme

only Salaries are received. No funds received.

S.No.	Year	Fund proposed (in Lakhs)	Fund sanctioned (in Lakhs)	Fund received (in Lakhs)	Date on which funds received	Fund utilized (in Lakhs)	If there was any additional (apart from what was received from the Centre as per guidelines) source of funding please mention
1	2011-12	600000	500000	500000	2-4-2012	500000	
2	2012-13	230000	230000	230000	3-6-2013	230000	
3	2013-14	600000	589000	589000	16-11-2013	588742	
4	2014-15	500000	480000	480000	13-5-2015	480000	
5	2015-16	No	fund	received			
6	2016-17	1	1	1	1		

12. What were the other sources from which funds were received? (please include also funds raised by the institution locally.

No fund. (Student admission fee)

S.No.	Year	Source/ scheme	Amount (in lakhs)	purpose	Date on which funds received	Fund utilized (in Lakhs)	achievements
1	2011-12						
2	2012-13						
3	2013-14						
4	2014-15						
5	2015-16						
6	2016-17						