

|   |                                       |                |   |
|---|---------------------------------------|----------------|---|
| TISS Evaluation of the CSSTE, August-September 2017   |                                       | Tool 5         | Institution fact sheet for IASE, CTE, DIET and BITE |
| Instructions Please fill up the basic information about the institution, with the help of interview of the institution head.<br>General (Data may available with CTE / DIET / BITE – In Annual work plan Document – 5 year trend) |                                       |                |   |
| State   | Assam                                 | District/Place | Tezpur.   |
| Name of institution   | College of Teacher Education (Tezpur) |                |   |
| Researcher name   | Chinmoy and Vijay                     | Date of visit  | 29/08/2017  |
| Respondent name   | Jyoti Balanath                        | Designation    | PRINCIPAL (I/C)                                     |

- When was the institution established? Was it upgraded from some earlier institution? What was its earlier form?  
On 6th September 1977. It was upgraded from a Private College.
- Organizational Structures (organogram) today.  
Principal, Professors, Lecturers, Office Assistant, LDA, Librarian, Computer Lecturer, UDA (Attached from DIET), Communication Studies, SCERT (Government), Affiliation is Gauhati University, NCTE recognition for course.
- Academic posts vacancy (note vacancies and transfers over the last five years)  
3 Post of lecturers & 2 from 2013  
Internal vacancy: lecturers (5) from 1998  
one lecturer transferred.
- Non academic posts (note vacancies and transfers over the last five years)  
1 post Vacant : Since 2016  
1 transfer LDA post. (who was an attachment).
- What are the key duties which the institution is expected to perform and which are performed within the current constraints of resources? (note expected duties and actually performed duties)  
The lecturers do extra work to maintain the work.  
to guest lecturers are invited on Contract basis.  
2 Parttime basis – The approval is from SCERT and Principal fill up.  
Need Building and Infrastructure changes Based on new norms.



6. Has there been any recent major revision of the duties and functions of the institute? After RtE? After CSSTE 12<sup>th</sup> plan?

RtE :- Teachers come from deputation. They ~~also~~ <sup>are</sup> now provided how to run system, school and timetables.  
CSSTE :- Increased inservice training and Organised Faculty developmental programmes.

7. When did these take place? And why? (who has occasioned them? For what reasons? Etc)

Started in 2006 and plan upto 2016.  
training for English language improvisation,  
TLM Preparation.

8. Was there any revisioning exercise based on which these changes were made?

We changed the concept of Syllabus. we did exercises to improve interest of children. We provided exposure to teachers to handle minority students.

9. Have there been any major restructuring of the institution? Why? How does the present structure compare with the earlier structure? Better/ more problems etc.

Yes. restructuring based on new plan. The present structure is better.

6. Collection of related Documents - Syllabus of ongoing courses (Pre-service) and Annual work plan/budget (if any)

Done.

Documents collected: ~~work~~ Annual work plan.

Fund Flow: for financial year 2016-2017  
2017-2018

Syllabus Copy: - Done.



7. Which of the following activities of the DIET are currently taking place (as envisioned in the 2012 guidelines):

| Role  | Yes/No |  |  |
|---|--------|--|--|
| 1. Has the DIET been conducting ISTE programs?  |        | No. of Master resource persons prepared, no.of courses designed, school follow up and documentation  |  |
| 2. Has the DIET planned for direct school intervention and improvement?   |        | How Many interventions planned and What kind of interventions?   |  |
| 3. Has the DIET developed as a resource centre?   |        | What kind of resources? How many? Who uses the resource centre   |  |
| 4. Has the DIET organized forums?   |        | How many conducted? How many participants were there? On what were the forums conducted?   |  |
| 5. Has the DIET organized co-curricular activities?   |        | How many? On what? And for whom were these conducted?  |  |
| 6. Has the DIET followed the staffing guidelines?   |        |  |  |
| 7. Does the DIET have a PAC?  |        | If yes, is the composition as per suggested norms? How many times have they met? Are there any minutes of meetings? Collect if any?  |  |
| 8. Are the infrastructure facilities at the DIET as per the guidelines? (use guidelines to expand and check against each) |        | <ul style="list-style-type: none"> <li>- Classrooms</li> <li>- Seminar rooms</li> <li>- Special rooms</li> <li>- Staff rooms</li> <li>- Library</li> <li>- Hostels</li> <li>- Canteen / Dining Hall</li> </ul> |  |
| 9. Has the DIET established systemic linkages with other institutions?  |        | Details of linkages/interactions with SSA, RMSA, CTE, SCERT, NGOs, Higher education institutions, others. What is the nature of / operational form of these linkages and meetings?                             |  |
| 10. Does the DIET conduct any programs/ activities for faculty development and capacity building?                         |        | How many in the last five years, topics, number of participants?   |  |



|   |  |  |  |
|---|--|--|--|
| 11. Is the DIET involved in research activities?                  |  | -Areas of research covered<br>-No. Of publications   |  |
| 12. Has the DIET prepared the perspective plan?                   |  | How is it prepared?                                  |  |
| 13. Has the DIET prepared its annual plans?                       |  | How are these prepared?                              |  |
| 14. Has the DIET introduced any innovation in the role it plays ? |  | Details of innovative programs? Who has funded them? |  |

## 8. CTEs

### 8.1. Role as envisaged under 2012 CSSTE Guidelines

| Role  | Yes/No | If yes, details   | Remarks   |
|---|--------|---|---|
| 1. Has the CTE played a role in development of excellence in secondary teacher education? | Yes.   | -Needs analysis surveys for trainings conducted<br>-Creation of context specific handbooks<br>-maintenance of detailed database on secondary schools and secondary school teachers<br>-other activities | Conducted module preparations we implement database Not yet.          |
| 2. Have new CTEs been set up wherever a need was identified?                              | No     |   | But we need new CTEs in this dist.                                    |
| 3. Has the CTE developed collaboration with IASEs?  | Yes.   | -Capacity development of CTEs<br>- Capacity development for handling research   | with govt PGTC (IASE) for training purposes.                          |
| 4. Has the CTE developed collaborations with SCERT?                                       | Yes    | -Facilitating collaborations with other state agencies<br>- Support provided to the CTE's PAC yes.  | Only one district level Seminar (a teacher was sent to USA by SCERT). |
| 5. Has the CTE used ICT effectively?  | Yes.   | -Adherence to NCFTE 2009 norms<br>-Retention of institutional memory<br>-Institutional Development  | Yes it is based on the norm.  |



|   |                    |   |  |
|---|--------------------|---|--|
|   |                    | -Development of institutional links<br>-Development of locally relevant teacher education modules<br>-Development of COPs | Yes - there is website<br>Yes Preparation of modules.<br>Cleanliness of surroundings |
| 6. Has the PSTE programme been implemented?                                   | Yes                | How many students have completed the PSTE?  | More than One thousand.  |
| 7. Has the mandated process of tracking and monitoring been followed?         | Yes                |   | we take in feedback after course completion.   |
| 8. Does professional development of TEs form a part of the CTEs activities?   | Yes.               | In what way?  | Seminars on educational psychology and group discussion.                             |
| 9. Has the ISTE program been implemented?                                     | Yes.               | How many participants in 5 years?   | 175 teacher  |
| 10. Has the CTE provided extension and resource support to secondary schools? | Yes.               | How many schools? What kind of support has been provided?   | 9 schools last year. we talk to teachers as to how to improve education.             |
| 11. Has the CTE provided resource support to DIETs?                           | Yes <del>Yes</del> | How many? When? What support was provided?  | Support during interview and exam linkage with DIET and private institution          |
| 12. Has the CTE established linkages with other education institutions?       | Yes                | with SCERT and other  |  |
| 13. Has the CTE undertaken research?  | No.                | Number of research studies? What were the topics? How were these disseminated or used?                                    |  |
| 14. Has material development taken place?                                     | Yes.               | What kind of material? How many resources were used? Where is this material available?                                    | English, Grammar teaching with the help of trainees.                                 |
| 15. Is the organisational structure and personnel as per the given norms?     | Yes.               | Partially followed (on vacancy).  | If these are not followed, why not? SCERT should be fully                            |
| 16. Are the 1989 infrastructure guidelines followed?                          | Yes.               |   | If these are not followed, why not?  |
| 17. Is the annual work plan prepared?   | Yes.               |   | If this is not prepared, why not?  |
| 18. Are there annual reports prepared?  | Yes.               |   | If this is not prepared, why not?  |
| 19. Does the CTE have a perspective plan prepared?                            | Yes.               | we have been submitting it to SCERT   | If this is not prepared, why not?  |
| 20. What innovations have been introduced by the CTE in its role?             | Yes                | developed language game and   |  |

↳ Since they have shortage of staff. always busy with work load.



9 Academic and non-academic posts vacant as of August/Sept 2017:

|              | sanctioned | Post filled | Permanent / Contractual        | Innovations/ Measures to deal with vacancies | Any Litigation for not filling up vacancies |
|--------------|------------|-------------|--------------------------------|--|---|
| Academic     | 17         | 6 + 4       | 6 Permanent<br>4 - Contractual | by increasing the number of guest lecture    |   |
| Non-academic | 10         | 6           | Permanent                      | you hired a library assistant through SCERT  | —   |
| Total        | 27         |             |                                |  |   |

10. Faculty Information

|   |  |   |
|---|--|---|
| 1 | Is there an appointed head or acting head?   | Yes - (1) Acting head   |
| 2 | What is the total faculty senior   | 3   |
| 3 | What is the total faculty-junior   | 2   |
| 4 | How many faculty fulfil the NCTE qualificaitons>   | 1 (Currently pursuing MA)   |
| 5 | Which subject specialisations do faculty have?<br>Science, maths, language (of the state/region), English, social sciences, work experience art, physical education, education foundations including psychology and history.<br><br>(History post vacant). | Geography, English, Education, Assamese, Mathematics, Social Science, Psychology. |

11. How may in service programmes were conducted under the CSSTE scheme?

|           | For teachers | For MRPs/KRPs | For teacher educators/TEIs | School heads |
|-----------|--------------|---------------|----------------------------|--------------|
| 2011-2012 | 06           |               |                            |              |
| 2012-2013 | 06           |               |                            |              |
| 2013-2014 |              |               |                            |              |
| 2014-2015 | 08           |               |                            |              |
| 2015-2016 |              |               | 01                         |              |
| 2016-2017 |              |               |                            |              |



12. How many inservice programmes were conducted under other schemes? (SSA/RMSA/other state funds)

NA

|           | For teachers | For MRPs/KRPs | For teacher educators/TEIs | School heads |
|-----------|--------------|---------------|----------------------------|--------------|
| 2011-2012 |              |               |                            |              |
| 2012-2013 |              |               |                            |              |
| 2013-2014 |              |               |                            |              |
| 2014-2015 |              |               |                            |              |
| 2015-2016 |              |               |                            |              |
| 2016-2017 |              |               |                            |              |

11. Student Profile

| Course Name         | No. of Students | No. of Girls | No. of SC Students | No. of ST students | No. of students from under Rs. 1 lakh annual family income | Any other details |
|---------------------|-----------------|--------------|--------------------|--------------------|--|-------------------|
| B. Ed.<br>(2016-17) | 50              | 17           | 03                 | 10                 |  |                   |
|                     |                 |              |                    |                    |  |                   |
|                     |                 |              |                    |                    |  |                   |

11. Funds received and utilized by ~~DIET~~/CTE/BITE Under the CSSTE scheme

| S.No. | Year    | Fund proposed (in Lakhs) | Fund sanctioned (in Lakhs) | Fund received (in Lakhs) | Date on which funds received | Fund utilized (in Lakhs) | If there was any additional (apart from what was received from the Centre as per guidelines) source of funding please mention |
|-------|---------|--------------------------|----------------------------|--------------------------|------------------------------|--------------------------|---|
| 1     | 2011-12 |                          | Rs. 5,00,000/-             | Rs. 5,00,000/-           | 30-3-12                      | 3,77,809                 |   |
| 2     | 2012-13 |                          |                            | Rs. 94,000/-             | 31-5-13                      | fully utilized           |   |
| 3     | 2013-14 |                          | Rs. 5,89,000/-             | Rs. 5,89,000/-           | 15-1-14                      | 2,93,929                 |   |
| 4     | 2014-15 |                          |                            | Rs. 65,000/-             | 24-3-14                      | fully utilized           |   |
| 5     | 2015-16 |                          |                            | Rs. 48,000/-             | 17-4-15                      | fully utilized           |   |
| 6     | 2016-17 |                          |                            |                          |                              |                          |   |



12. What were the other sources from which funds were received? (please include also funds raised by the institution locally. **NA**)

| S.No. | Year    | Source/<br>scheme | Amount (in<br>lakhs) | purpose | Date on<br>which funds<br>received | Fund<br>utilized<br>(in Lakhs) | achievements |
|-------|---------|-------------------|----------------------|---------|------------------------------------|--------------------------------|--------------|
| 1     | 2011-12 |                   |                      |         |                                    |                                |              |
| 2     | 2012-13 |                   |                      |         |                                    |                                |              |
| 3     | 2013-14 |                   |                      |         |                                    |                                |              |
| 4     | 2014-15 |                   |                      |         |                                    |                                |              |
| 5     | 2015-16 |                   |                      |         |                                    |                                |              |
| 6     | 2016-17 |                   |                      |         |                                    |                                |              |