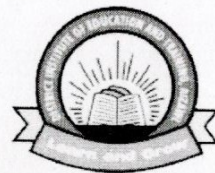


# ANNUAL WORK PLAN

## DIET AIZAWL

2017-2018



District Institute of Education and Training (DIET) : Aizawl

## **6 DISTRICT INSTITUTE OF EDUCATION AND TRAINING (DIET), AIZAWL**

DIET Aizawl is originally established as Junior Basic Training Centre for untrained P/S teachers in Sept. 1st 1953, it was amalgamated with Normal Training School (NTS) which was meant for untrained M/S teachers in Sept. 19, 1974 and known as Under Graduate Teachers Training Institute (UGTTI). Then, the name changed to Teacher Training Institute (TTI) in July 1, 1980. Finally it was upgraded to District Institute of Education and Training (DIET) in December 1988.

DIET Aizawl is situated at Chaltlang in the northern city of Aizawl, every year DIET Aizawl enrolls 120 preservice student teachers for 2 year Diploma course.



**6.1 ABOUT DIETs (to be filled up by the State Government)**

No. of districts created upto March, 2011	1	No. of DIETs which submitted self-appraisal Report to NCTE for 2015-16	Nil
No. of districts created between April 2002 and March 2011	1	No. of DIETs which submitted Annual Action Plan for 2016-17	1
No. of DIETs sanctioned (i) Upgraded (ii) New	1	No. of DIETs functional	1
No. of DIETs with NCTE recognition for D.Ed. course	1	No. of DRCs sanctioned and functional	Nil
Annual Intake capacity in DIETs	120		
Actual no. of trainees admitted in 2015-16	130		
No. of DIETs having functional website	1		



## 6.2 PROCESS AND PERFORMANCE INDICATORS

Process Indicators	Performance Indicators
<ol style="list-style-type: none"> <li>Does the DIET have a detailed database on the schools, teachers, Block Resource Centres &amp; Cluster Resource Centres in the district that it serves?..... <b>Yes</b></li> <li>Has the DIET conducted a training need analysis for teachers? ..... <b>Yes</b></li> <li>Does the DIET hold regular meetings with <ol style="list-style-type: none"> <li>SSA..... <b>Yes</b></li> <li>RMSA..... <b>Yes</b></li> <li>IASE ..... <b>Yes</b></li> <li>CTE..... <b>Yes</b></li> <li>SCERT..... <b>Yes</b></li> </ol> </li> <li>Has there been positive feedback on the D.Ed. programme by student teachers? Are there records of the same? ..... <b>Yes</b></li> <li>Has there been positive feedback on the in-service programmes by elementary school teachers? Are there records of the same? ..... <b>Yes</b></li> <li>Does the DIET use a Training Management System? <b>Yes</b></li> <li>Does the DIET conduct research studies related to teachers in the area that it covers? ..... <b>Yes</b></li> <li>What are the areas of research covered? <ol style="list-style-type: none"> <li><b>Private Pre-schools</b></li> <li><b>Government Pre-schools</b></li> <li><b>Role of MSSWB</b></li> <li><b>PWD Act</b></li> </ol> </li> </ol>	<p><b><u>Input/Activity Measures</u></b></p> <ol style="list-style-type: none"> <li>Number of visitors to the DIET Resource Center every month ( this excludes student visits during the library period) = 20</li> <li>Number of DIET faculty visits to schools in a quarter (each visit to be at least 4 hours of interaction) = 17</li> <li>Availability of technology enabled infrastructure (functioning computers, internet connection, email id and multi-media facilities) = 15 Computers at Office and 30 computers at computer laboratory 22 broadband connection Email: <a href="mailto:dietaizawl01@gmail.com">dietaizawl01@gmail.com</a> 9 projectors, 2 television, 3 overhead projector</li> <li>Average duration of Principalship in the last 5 years = 5 years</li> <li>% of faculty positions filled = 66.67 %</li> <li>% of new books (&lt; 3 years old) in the institution library = 1.5 %</li> </ol>



<p>9. How many publications have been authored by DIET faculty – conference/seminar presentations, reports, newspaper/journal articles, books etc.? ..... <b>9</b></p> <p>10. Are there regular faculty development programs for DIET faculty? ..... <b>Yes</b></p> <p>11. How many faculty members at the DIET were deputed for conferences, went on study leave and undertook exposure visits? ..... <b>24</b></p> <p>12. What is the frequency of faculty meetings within the DIET? Are there records of the same? = <b>Monthly, Yes</b></p> <p>13. What has been the most 'talked-about' process improvement in the year within the DIET? = <b>Use of Technology in classroom teaching.</b></p>	<p><b><u>Output/Outcome Measures</u></b></p> <p>1. Number of qualified teachers added to the system through DIETs = NA</p> <p>2. % of DIET students who cleared the TET = 75 % (2015-17 batch)</p> <p>3. No. of modules for training of teachers, etc prepared by DIET faculty = 3</p> <p>4. No. of action research undertaken by the DIET faculty = 4</p> <p>5. No. of resource material developed by DIET faculty for school teachers = 5</p> <p>6. No. of faculty of DIETs who underwent capacity development and training programs =16</p> <p>7. Has the DIET prepared the Annual Action Plan 2015-16 = Yes</p>
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### 6.3 INFRASTRUCTURE PROPOSAL

The State Government shall assess the infrastructure requirements of each of the DIETs, and prepare a comprehensive proposal for its strengthening, expansion, based on State SORs and submit its proposal before the Teacher Education Approval Board. While submitting the proposal, the State Government shall indicate the status of non-recurring Central assistance received under the Scheme prior to 2015-16 in the following format.

#### Status of Non-recurring Central Assistance received:

Name of DIET/DRC	Year in which central assistance received	Component	Amount Approved	Installment No.	Amount	Amount of Grant Utilized	% of Grant Utilized	Remark
Aizawl	2012 - 2013	1. Civil works (Hostel building)	198.49 lakhs		198.49 lakhs	198.49 lakhs	100	Full amount transferred to PWD for construction
		2. Equipment	20 lakhs		20 lakhs	20 lakhs	100%	
	2013 - 2014	-	-	-	-	-	-	-
Total			218.49 lakhs					



### 6.3. INFRASTRUCTURAL PROPOSAL (contd.)

#### Infrastructure Proposal for DIETs for the year 2017 – 2018

Name of DIET	Name of Work	Estimated Expenditure (Rupees in lakhs)	Total (Rupees in lakhs)
AIZAWL, DIET	(i) Principal Quarter	42.81	42.81
	(ii) Faculty Staff Quarter (2 unit)	57.95	57.95
	(iii) Rain Water Harvesting	40.00	40.00
	(iv) Boundary Fencing	20.48	20.48
	(v) IV grade quarter	31.35	31.35
	<b>Total</b>	<b>192.59</b>	<b>192.59</b>

Note: Detailed plan and estimate was already submitted by the Govt of Mizoram.

#### 6.4 CURRENT STAFF AND PLAN – 2016-17

S. No.	Name of DRCs /DIETs	Intake approved by NCTE	No of posts sanctioned						Post Filled						Vacant posts						% of vacant posts					
			Academic		Non academic		Total		Academic		Non academic		Total		Academic		Non academic		Total		Academic		Non academic		Total	
			B.U	A.U	B.U	A.U	B.U	A.U	B.U	A.U	B.U	A.U	B.U	A.U	B.U	A.U	B.U	A.U	B.U	A.U	B.U	A.U	B.U	A.U	B.U	A.U
1	Aizawl	120	2	25	17	35	19	60	2	17	17	31	19	48	0	8	0	4	0	12	0	32	0	11.42	0	20

B.U. – Before Up-gradation

A.U. – After Up-gradation (including posts before up-gradation)



**6.5 FUNCTION WISE PLANNING FORMATS (TO BE PREPARED BY EACH DIET AND CONSOLIDATED IN THE STATE ANNUAL WORK PLAN)**

**A PRE-SERVICE PROGRAMME**

*(Fig. Rs. in lakh)*

Name of course (D.Ed.)	Intake approved by NCTE	Duration of programme	Actual no. of trainees targeted in 2016-17 as per AWP	Achievements	Shortfalls if any with reasons	Expenditure incurred	Estimated Expenditure
D.El.Ed	120	2	120	120	Nil	2	2

**B RESEARCH AND ACTION RESEARCH**

(Fig. Rs. in lakh)

Function	During 2016-17					Plan for 2017-18			
Research Title	Number of research proposed as per AWP 2016-17	Dissemination details (How was the research used)	Achievements	Shortfalls if any with reasons	Expenditure incurred	Planned Numbers	Dissemination details (How would the research be used)	Estimated Expenditure	Expected outcomes
A study on private pre schools in Aizawl city	1	Workshop with pre school teachers	Research completed	Nil	0.8				
A study on government pre schools in Aizawl city	1	Workshop with pre school teachers	Research completed	Nil	1				
A study on the role of MSSWB on ECCE in Mizoram	1	Result would be used for improvement of pre school education	Research completed	Nil	1				
A study on implementation of PWD Act in Mizoram	1	Research would be used for identifying the role of DIET in sensitisation of the act	Research completed	Nil	1.2				



A study on provision available under Social Welfare Department for Disable Persons and their implementation						1	Result would be used for creating awareness amongst teachers and the public regarding provision available for PWDs	1	The study will reveal provision available under Social Welfare Department for Disable Persons and their implementation
A study of the implementation of National ECCE policy in Mizoram						1	Result would be used to inform competent authorities to take necessary action	1	The study will reveal how far National ECCE policy was implemented in Mizoram
A case study of Observation Home under Integrated Child Protection Society						1	Result would be used for sensitising teachers and the public on services available for delinquent children	1	The study will show the different services provided in the Observation Home
Action Research						2	Result would be used for improvement of teaching learning process	1	The study will develop new ideas amongst teachers and student teachers

**C RESOURCE CENTRE AND DOCUMENTATION**

(Fig. Rs. in lakh)

Function	During 2016-17					Plan for 2017-18			
Resource support types	No. of documents/ Publications proposed to be released as per AWP 2016-17	No. of orientation held with teachers	Achievements	Shortfalls if any with reasons	Expenditure incurred	Planned no. of documents/ publications releases	Planned no. of orientation held with teachers	Estimated Expenditure	Expected outcomes
1. Annual Magazine	1		Published		1.8	1		1.5	Document ation of annual magazine, survey and research report
2. Survey Report	1		Report compiled		0.6	1		0.5	
3. Training report	5		Report compiled		0.6	6		0.5	
4. Research report	4		Completed		0.6	5		1	
5. Annual Report			To be completed		0.4				
6. Digital Resources						20		0.5	Digital resources will be available for references



**D TRAINING PROGRAMMES FOR TEACHERS, BRC and CRC COORDINATORS, VEC, SMC MEMBERS, etc.**

*(Fig. Rs. in lakh)*

Function	During 2016-17					Plan for 2017-18			
Nature of programme	No. of participants proposed to be covered as per AWP 2016-17	Average duration of programme	Achievements	Shortfalls if any with reasons	Expenditure incurred	Planned number of participants	Average duration of programme	Estimated Expenditure	Expected outcomes
Training on ECCE	50	5		To be organised in the last quarter	1				
Training on Teaching of Mizo language for P/S and M/S teachers	100	5	Training conducted		1				
Training on Teaching of EVS/ SS for P/S and M/S teachers	100	5	Training conducted		1				
Refresher course for BRCC	20	5	Training conducted		0.5				
Workshop on preparation of TLM in Mathematics	100	5		To be organised in the last quarter	1.5				

Workshop on preparation of TLM in Science	100	5	Training conducted		1.5				
Workshop on preparation of TLM in language	100	5	Training conducted		1				
Training on school administration for headmasters	50	5		To be organised in the last quarter	0.5				
Sensitization Programme on Corporal punishment Issues and Concerns						100	4	2	To identify parents and community opinion and to sensitize them on the Govt' rules and regulations regarding corporal punishment
"Parent - Teacher - Community Relationship", Involving Community in achieving quality education						100	2	1	Imparting the need and Importance of mobilising community
Training on Micro-Teaching Skills for M/S and P/S Teachers						100	4	2	To develop the teaching skills of elementary teachers in Aizawl District



Training for M/S and P/S teachers on SUPW						100	4	2	To identify and develop their skills in different areas of SUPW
Training on developing question bank for elementary school teachers						100	2	1	To enable teachers to develop appropriate questions in different curricular areas

**E PROGRAMMES CONDUCTED FOR FACULTY OF DIET**

(Fig. Rs. in lakh)

Function		During 2016-17				Plan for 2017-18			
Name of Institution	No. of DIET faculty proposed to be covered as per AWP 2016-17	Brief nature of the programme	Achievements	Shortfalls if any with reasons	Expenditure incurred	No. of DIET faculty to be covered	Brief nature of the programme	Estimated Expenditure	Expected outcomes
DIET AIZAWL	25	Training	Not conducted	Funds not received	Nil	25	Training	1	Faculties will learn good practices from other DIETs and PLC will results in improving professional skills and competency
	25	Workshop	Not organised	Funds not received	Nil	25	Workshop	0.5	
	25	Study of good practices of Nagaland and Sikkim DIET	Not organised	Funds not received	Nil	25	Study of good practices of Nagaland and Sikkim DIET	3	
	25	Regular Meeting	Meeting Organised	Funds not received	Nil	25	Regular Meeting	0.5	



**F TECHNOLOGY IN TEACHER EDUCATION**

Function						(Fig. Rs. in lakh)			
	During 2016-17					Plan for 2017-18			
E.g. 1 EDUSAT based training 2 Teacher education MIS 3 Computer literacy programs	Number of teacher educators proposed to be covered as per AWP 2016-17	Brief objective of the programme	Achievements	Shortfalls if any with reasons	Expenditure incurred	Planned Number of teachers/ teacher educators covered	Brief objectives	Estimated Expenditure	Expected outcomes
Computer literacy programme (Teachers and student teachers)	100	To developed computer skills of teachers and student teachers	Enrolled 120 student teachers for CCC course	1					
Training on online educational programme	50	To enable student teachers to access and use online software	Training organised	0.5					
MIS	50	Data based management training	Completed TMS data entry	0.5					
Computer literacy programme for P/S teacher						50	To developed computer skills of teachers	0.75	Will be able to utilise technology in curriculum transaction

Computer literacy programme for M/S teacher						50	To developed computer skills of teachers	0.75	Will be able to utilise technology in curriculum transaction
Computer literacy programme for Student Teachers						50	To developed computer skills of student teachers	.5	Will be able to utilise technology for undertaking various activities



## G INNOVATIONS

Function		During 2016-17				(Fig. Rs. in lakh) Plan for 2017-18			
Nature of innovation	No. of beneficiaries proposed to be covered as per AWP 2016-17	Brief objective	Achievements	Shortfalls if any with reasons	Expenditure incurred	No. of beneficiaries proposed to be covered	Brief objectives	Estimated Expenditure	Expected outcomes
Identification of best practices amongst elementary schools	10	To challenge, identify and appreciate dedicated and innovative teachers	To be completed in the last quarter						
Workshop of 'establishing a culture of collaborative learning'	100	Teacher will plan, teach and reflect upon a lesson together	Worshop Organised						
Development of assessment rubrics	25	For systematic assessment of practice teaching	Completed						
Workshop on "Creating a positive Classroom Culture"						100	To enable coordinators to understand the concept of positive classroom culture and be able to train Block Area and Cluster Area teachers to establish a positive classroom culture.	1	Coordinators will be able to motivate and train teachers to establish a positive classroom culture

"Innovations in Language Teaching"						50	Identify and understand innovative practices in language teaching	1	Teachers will be able to identify and practice various innovations in language teaching
Education tour to brick factory at Lengpui						120	To enable student teachers to experience different work place and profession	1	Teacher trainees will be familiar with different work experience and skills
Visit to chow and candle factory at Bethlehem Vengthlang						120	To enable student teachers to experience different work place profession	1	Teacher trainees will be familiar with different work experience and skills



H CONTENT & MATERIAL DEVELOPMENT

Function		During 2016-17				(Fig. Rs. In lakh) Plan for 2017-18			
Type	No. of publications/ Releases proposed as per AWP 2016-17	Target Group	Achievements	Shortfalls if any with reasons	Expenditure incurred	No. of proposed publications/ releases	Target Group	Estimated Expenditure	Expected outcomes
Training module for inservice teachers	1	M/S and P/S teachers	Training module developed for M/S and P/S language teacher						
Teachers' handbook for new P/S textbook	3	P/S teachers	To be completed in the last quarter						
Preparation of TLM for Preschoolers						10	Preschool teachers	1	TLM will be prepared for the use of Preschool teachers
Preparation of guidebook for PSTE students on CIS and ESC						2	PSTE students	1	Guidebook will be developed

**I ON-SITE SUPPORT TO TEACHERS**

*(Fig. Rs. in lakh)*

Function	During 2016-17					Plan for 2017-18			
Eg. Visits to Schools	Number of visits proposed as per AWP 2016-17	Average duration of each visit	Achievements	Shortfalls if any with reasons	Expenditure incurred	Planned numbers visited	Average duration of each visit	Estimated Expenditure	Expected outcomes
School visit & Classroom Observation	50	4	45	5 to be visited during January	4	50	4	4	Classroom observation and on site support to teachers

**J. PRE-SERVICE PROGRAMMES: DIET/DRC wise Status of Intake approved and Actual no. of trainees admitted in 2016-17.**

Sl. No.	Name of DIET/DRC	Intake approved by NCTE	Duration of programme	Actual no. of trainees admitted in 2016-17
1	Aizawl	120	2	130



**6.6 BUDGET AND FINANCE (Attach additional details/documents of proposals): DIETs/DRCs**

S. No.	Head of Expenditure	For 2016-17						(Fig. Rs. in lakh) For 2017-18		
		Approved Amount	Released		Expenditure incurred		Unspent balance as on 31.03.2017	Total proposed 2017-18	State Contribution 2017-18	Claim from GOI (2017-18)
			Central Share	State share	Central share	State share				
<b>A</b>	<b>EXISTING DIETs/DRCs</b>									
1	Strengthening of physical infrastructure (i) Civil Works (ii) Equipments	Nil	Nil	Nil	Nil	Nil	Nil	192.59	19.259	173.331
2	Programmes and activities	24.15	21.735	2.415	21.735	2.415	Nil	30	3	27
3*	Salary of faculty and staff sanctioned and filled up after up-gradation	349.36	314.424	34.936	314.424	34.936	Nil	313.96	31.396	282.564
4	Faculty Development	Nil	Nil	Nil	Nil	Nil	Nil	5	.5	4.5
5	Contingency	Nil	Nil	Nil	Nil	Nil	Nil	15	1.5	13.5
<b>D</b>	<b>TECHNOLOGY IN TEACHER EDUCATION</b>									
12	Hardware support									
13	Purchase of hub/switch									
14	One-time orientation/training of teacher educators							1	0.1	0.9
15	Additional support/maintenance	2	1.8	0.2	1.8	0.2	Nil	2	0.2	1.8

(\* To be filled up separately under 6.7 below)

**6.7 CLAIM FOR RECURRING ASSISTANCE FOR THE YEAR 2017-18 : PART-II : ESTIMATED EXPENDITURE ON SALARIES : DIETs/DRCs**

(Fig. Rs. In lakh)

S/L	Name of District where DIET is located	Whether Upgraded or new	Year of sanction	No. of posts													Estimated Annual expenditure (for 2017-18 on posts which were		Actual expenditure in 2016-17 on salaries of posts mentioned in col. 7,10,13 & 16 to the extent they were filled up.	State Contribution	Net claim for G.O.I on account of salaries for 2017-18
				Principal pay scale (15600-39100/-) GP – 7600/-			Vice Principal/ Sr. Lecturer pay scale (15600-39100/- )GP.6600			Lecturer pay scale (15600-39100/-) GP-5400/-			Para academic staff Pay scale ( 9300-34800/-) GP – 4400/-			In existence Prior to upgradation (whether filled up or not)	Filled up as on 31.3.17				
				Sanctioned			Sanctioned			Sanctioned			Sanctioned								
				Before upgradation	After upgradation	Filled up as on 31.3.17	Before upgradation	After upgradation	Filled up as on 31.3.17	Before upgradation	After upgradation	Filled up as on 31.3.17	Before upgradation	After upgradation	Filled up as on 31.3.17						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	
1	Aizawl	Upgraded	1989	1	0	1	1	6	7	0	17	17	17	35	31	0	313.96	349.36	31.396	282.564	

(Note : Column under 'After up-gradation' includes posts 'before up-gradation') It is mandatory to give details of Pay Scales along with Grade Pay



### Abstract of Recurring and Non-Recurring Claim for 2017-2018

Name of DIET	Non-Recurring			Recurring			Total		
Aizawl	Total proposed	State Contribution	Claim from GOI	Total proposed	State Contribution	Claim from GOI	Total proposed	State Contribution	Claim from GOI
	193.59	19.359	174.231	365.96	36.596	329.364	559.55	55.955	503.595

### Non-Recurring Claim for 2017-2018

Sl.No	Head of Expenditure	For 2017-18		
		Total proposed	State Contribution	Claim from GOI
1	Strengthening of physical infrastructure (i) Civil Works (ii) Equipments	192.59	19.259	173.331
2	One-time orientation/training of teacher educators	1	0.1	0.9
<b>Total</b>		<b>193.59</b>	<b>19.359</b>	<b>174.231</b>

# Recurring Claim for 2017-2018

Sl.No	Head of Expenditure	For 2017-18		
		Total proposed	State Contribution	Claim from GOI
1	Programmes and activities	30	3	27
A	Pre Service Programme	2		
B	Research and Action Research	4		
C	Resource Centre and Documentation	4		
D	Training Programme for Teachers, BRC and CRC Coordinators, VEC, SMC Members etc.	8		
F	Technology in Teacher Education	2		
G	Innovations	4		
H	Content and Material Development	2		
I	Onsite Support to Teachers	4		
2	Salary of faculty and staff sanctioned and filled up after up-gradation	313.96	31.396	282.564
3	Faculty Development	5	.5	4.5
4	Contingency	15	1.5	13.5
5	Additional support/maintenance	2	0.2	1.8
<b>Total</b>		<b>365.96</b>	<b>36.596</b>	<b>329.364</b>